



Important Information for Live Virtual Clinical Documentation Integrity Boot Camp Participants

What is Included with Your Purchase

When you purchase a seat for our live virtual boot camps you get online access for one participant to the live sessions, a hard copy of our printed workbook materials, and access to the recordings of the sessions. HCPro reserves the right to revoke your access if we find that you are sharing your login or any of the class information.

Course Materials

You will receive a hard copy of the class materials. These will be shipped to you via UPS. If ordering on our website, please be sure to enter the physical address of where these materials should be shipped to. If you order over the phone or if you are unsure of what address we have on file, please ask the person you are speaking with to verify your address information and update accordingly or call our customer service department. Materials should arrive approximately two business days prior to the start of class.

Manuals Needed For Class

A current year ICD-10 **DRG Expert**, published by Ingenix, is **HIGHLY RECOMMENDED** for this class. **If you do not have access to a DRG Expert you may want to obtain one. If you bring an older edition, please assure it uses the ICD-10 code set.** You may purchase **DRG Expert** on the HCMarketplace website at <https://hcmarketplace.com/2021-drg-expert>

*You may wish to consider an ICD-10-CM/PCS Manual, **but it is not mandatory** for class.*

Virtual Boot Camp Platform

We use GoToMeeting to present our virtual boot camps. To ensure your system supports GoToMeeting, use this link <https://support.goto.com/meeting/system-check>. We will send out access information for the class 4 business days prior to the class start and again 1 business day prior.

Session Recordings

You will have access to the recordings of each class session via a password protected page on our website. You will be given the page location two business days following the first session. Recordings will be added to the page within one business day following the live session. You will have access to this page for 60 days after the final live session.

Continuing Education Credits

To receive continuing education credits, you will be required to successfully complete a 40-question quiz that is based off of the content covered throughout the course. Successful completion is achieved by getting at least 80% of the multiple-choice questions correct.

Copyright Protection of Course Materials

The materials used in connection with this course were custom designed by our company specifically for use in connection with this course. We have invested a tremendous amount of time, money and effort in developing, refining and maintaining these materials and they are protected by copyright laws. Course materials may not be duplicated. You may use the materials (i) in direct connection with the course or (ii) as a personal reference in your day-to-day work. No claim is asserted to any U.S. Government, American Medical Association or American Hospital Association works included in the course materials workbook.

What to Bring to Class

We suggest that you have the following available during the class:

- Highlighter
- Notepaper
- Sticky Notes/flags
- Pen/Pencil
- DRG Expert (*Recommended, but not required*)
- Hardcopy of class materials

CCDS Examination Information

The Association of Clinical Documentation Improvement Specialists (ACDIS) offers a certification for CDI specialists, the ***Certified Clinical Documentation Specialist (CCDS)***. We recommend the CCDS exam for individuals who complete this boot camp and desire to pursue certification. However, the course may not cover all the content areas tested on the exam. Additionally, the certification requires experience performing the duties of a CDI specialist so attending of this class may not qualify you to sit for the exam if you are new to the field of CDI.

Consequently, depending on your background and experience, additional independent study and/or training may be required to pass the CCDS examination. To download the ***CCDS Candidate Handbook and Application*** and view the prerequisites, visit the ACDIS website at www.cdiassociation.com/certification.

Contact Information

If you have any question about the Virtual Boot Camp program, please contact:

Customer Service Phone:

(800) 650-6787

Email: customerservice@hcpro.com

We Look Forward to Having You in Class!