Important Information for
Live Virtual Certified Coder Boot Camp—Inpatient Participants

What is Included with Your Purchase
When you purchase a seat for our live virtual boot camps you get online access for one participant to the live sessions, a hard copy of our printed workbook materials, a current ICD-10- CM Expert for Hospitals, a current ICD-10 PCS Expert, and access to the recordings of the sessions. HCPro reserves the right to revoke your access if we find that you are sharing your login or any of the class information.

Course Materials
You will receive a hard copy of the class materials. In addition, you will also receive the required coding manuals:
- Current ICD-10-CM Expert for Hospitals
- Current ICD-10-PCS Expert

These will be shipped to you via UPS. If ordering on our website, please be sure to enter the physical address of where these materials should be shipped to. If you order over the phone or if you are unsure of what address we have on file, please ask the person you are speaking with to verify your address information and update accordingly or call our customer service department. Materials should arrive approximately two business days prior to the start of class.

Virtual Boot Camp Platform
We use GoToMeeting to present our virtual boot camps. To ensure your system supports GoToMeeting, use this link https://support.goto.com/meeting/system-check. We will send out access information for the class 4 business days prior to the class start and again 1 business day prior.

Session Recordings
You will have access to the recordings of each class session via a password protected page on our website. You will be given the page location two business days following the first session. Recordings will be added to the page within one business day following the live session. You will have access to this page for 60 days after the final live session.

Continuing Education Credits
To receive continuing education credits, you will be required to successfully complete a 40-question quiz that is based off of the content covered throughout the course. Successful completion is achieved by getting at least 80% of the multiple-choice questions correct.

Copyright Protection of Course Materials
The materials used in connection with this course were custom designed by our company specifically for use in connection with this course. We have invested a tremendous amount of time, money and effort in developing, refining and maintaining these materials and they are protected by copyright laws. Course materials may not be duplicated. You may use the materials (i) in direct connection with the course or (ii) as a personal reference in your day-to-day work. No claim is asserted to any U.S. Government, American Medical Association or American Hospital Association works included in the course materials workbook.

What to Bring to Class

We suggest that you have the following available during the class:

- Highlighter
- Notepaper
- Sticky Notes/flags
- Pen/Pencil
- Current ICD-10-CM Expert for Hospitals
- Current ICD-10-PCS Expert
- Hardcopy of class materials

If you do not already have a solid understanding of medical terminology, we strongly recommend that you complete a medical terminology self study course prior to class. A good self-study program is *Medical Terminology for Health Professions, 7th Edition* by Ann Ehrlich and Carol L. Schroeder. The ISBN number is 1111543283. The book is available on Amazon.com and may also be available from one of your local bookstores. Our course participants who do not have a strong background in medical terminology typically find this book extremely helpful.

Contact Information

If you have any question about the Virtual Boot Camp program, please contact:
Customer Service Phone:
(800) 650-6787
Email: customerservice@hcpro.com

We Look Forward to Having You in Class!